

**MINUTES OF THE BERKELEY PARK DISTRICT
REGULAR BOARD MEETING
WEDNESDAY, JULY 10, 2024**

Call to Order and Roll Call

The meeting was called to order by President Larem at 7:00pm at the Lind Building. All present recited the Pledge of Allegiance.

Commissioners Present: T Larem, G Sada, P Smith, R Sudduth

Commissioners Not Present: M Carpenter

Others Present: Interim Executive Director C Szoke, Director P Graham, Treasurer A Schenone, Attorney M Mack

Public Present: Lori Garcia Graham, Brian Carmicheal

Approval of Agenda

The July 10 meeting agenda was approved 4-0 on a voice vote.

Approval of Minutes

The minutes of the June 5, 2024 Regular Meeting and the June 5, 2024 Closed Session Meeting were approved on a voice vote.

Treasurer's Report

Treasurer Schenone presented the listing of receipts, payroll, and disbursements for the month of July. Receipts of \$5,915.59 were reported.

Motions were made to ratify payroll in the amount of \$3,208.33 and disbursements of \$43,036.56 and passed 4-0 following a roll call vote with Commissioner Carpenter not present to vote.

Correspondence

No correspondence has been received.

Attorney's Report

No Report.

Commissioner's Reports

No Commissioners present had any committee reports.

**MINUTES OF THE BERKELEY PARK DISTRICT
REGULAR BOARD MEETING
WEDNESDAY, JULY 10, 2024
Page 2**

Staff Reports

From his written report, Program Director Graham reported that commemorative bench slat installations have been completed, and updated program planning and results.

Interim Executive Director Szoke reviewed the District Administrator recruitment process. A January-June 2024 financial report was shared with the Board, including comparisons to FY 2023. The District's EAV has increased from \$81.2 million to \$109.3 million, resulting in the District's tax rate falling to .2150 from .2800.

Old/Unfinished Business

Three responses to our Request for Proposal for marketing outreach efforts, creating a new website, and assist in the design and selection of a new logo were received. Two firms were interviewed. Modus Marketing Group is presented for Board approval, at an hourly rate of \$85, and an expected first year cost of \$23,300. Commissioner Sada expressed concern with the cost and felt we should look for other options. A motion was made to accept the proposal of Modus Marketing Group per their proposal. The motion carried 3-1, with Commissioner Sada dissenting and Commissioner Carpenter not present to vote.

Status of the Lind building roof project, and the Berkeley Park Bike Path / Ballfield Relocation projects were shared with the Board. Both projects remain on track for bidding and contract approval to allow them to begin after September 1.

Commissioner Sada recommended the District should pursue purchasing apparel and name tags for Commissioners and Staff. All agreed once a new District logo is selected.

New Business

President Larem appointed Commissioner Sudduth as the District's FOIA Officer, herself as the District's ADA Compliance Officer.

Public Comment

Laura Garcia Graham asked for continued diligence by the Board in financial reporting and expenditures.

Adjournment

With no further business to come before the Board, the meeting was adjourned.

Rolanda Sudduth
Board Secretary

Teresa Larem
President, Board of Park Commissioners