

MINUTES OF THE BERKELEY PARK DISTRICT

REGULAR BOARD MEETING

WEDNESDAY, FEBRUARY 5, 2025

Call to Order and Roll Call

The meeting was called to order by President Larem at 7:00pm at the Lind Building. All present recited the Pledge of Allegiance.

Commissioners' Present: M Carpenter, T. Larem, P Smith, R Sudduth,

Commissioners Absent: G. Sada

Others Present: District Administrator, Brian Ramsey; Treasurer, Art Schenone; and Attorney, Eugene Bolotnikov

Approval of Agenda

A motion was made by Commissioner Sudduth, second by Commissioner Carpenter, to approve the Meeting Agenda for February 5, 2025. Motion carried 4-0.

Approval of Minutes

A motion was made by Commissioner Carpenter and seconded by Commissioner Sudduth to approve the minutes of the Board Meeting of January 8, 2025. Motion carried 4-0.

Treasurer's Report

Treasurer Art Schenone presented the listing of receipts, payroll, and disbursements for the month of January 2025. Treasurer Schenone indicated a correction of his report and that the Total for Receipts = \$9,125.10 in January.

A motion was made by Commissioner Sudduth and seconded by Commissioner Larem to ratify payroll in the amount of \$4,769,24 as presented. Voting "aye" were Commissioners Carpenter, Larem, Smith, and Sudduth. Motion carried 4-0.

A motion was made by Commissioner Carpenter and seconded by Commissioner Larem to ratify the disbursements of \$14, 079.93 as presented. Voting "aye" were Commissioners Carpenter, Larem, Smith and Sudduth. Motion carried 4-0.

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Correspondence: Administrator Ramsey commented about the recent confirmation with the Office of the Cook County Clerk and the designation of the Lind Park Fieldhouse as a Polling site for the Consolidated Election on April 1, 2025.

Additionally, Administrator Ramsey confirmed that he received notice from the Berkeley Public Library about their Annual Round Table Meeting scheduled for March 22, 2025, and that he plans on attending this meeting and representing the Park District.

Attorney's Report: No Report

Commissioner's Reports

Carpenter – Budget & Finance Report: No Report.

Smith – Playground Equipment & Building/Grounds Maintenance Report: Indicated that the Ribbon Cutting Ceremony for the Bike Path was very nice, as well as the Skating activity held by the Lions Club.

Commissioner Smith also met with the District Administrator to review and discuss about painting the interior of Lind Park Fieldhouse, as well as contacting potential vendors to replace the flooring. Discussion from other Commissioners inquiring about the possible timeline to complete this project, and the general consensus was indicated that they would like to see it completed possibly by May.

Sudduth – Grants & Personnel Report: Provided the Board with a brief update and status in hiring a new Program Coordinator; we have already completed 2 interview and have a 3rd individual scheduled for Friday. We will be inviting the top 2 candidates to meet with the Park Board next Wednesday, February 12th.

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Staff Reports: District Administrator, B. Ramsey – Referenced his attached written report was in the Board Packet and highlighted the following:

The Roofing Project on the Fieldhouse is close to completing but has been delayed due to the weather. The contractor continues to work when the weather is accommodating, and to date 2 of the 6 new Sky Lights have been installed.

Reminded the Board that the IAPD Self Evaluation Workshop will take place in March, and that each member should have received an email from IAPD with a request to complete a Survey prior by February 4th. Even though the Survey are anonymous, they currently know that only 3 of the 5 have been completed. IAPD request that if you haven't completed the Survey, to please do so.

A new Reservation Manual has been created to track Park Rental request as we have already been fielding inquiries and accepted one Permit that has been submitted for a date this summer.

Pleased to announce that we reached our minimum registration numbers to warrant hosting the Valentine's Day Dance this Saturday night. We have already booked the DJ and will be working on other planning details over the next 2 days and setting up for this event and hosting it on Saturday.

Old/Unfinished Business: None

New Business:

Approval and adoption of Resolution 01-2025

The purpose of Resolution 01-2025 was to recognize and honor a long-standing and former employee, Peter Graham, for his years of service to the Park District. The Resolution was read publicly and entered into the official record.

A motion was made by Commissioner Smith to adopt Resolution 01-2025. Seconded by Commissioner Sudduth. Voting "aye" were Commissioners Carpenter, Larem, Smith and Sudduth. Motion carried 4-0.

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Review and consideration of a new fee structure for renting the Lind Park Fieldhouse.

A general discussion was held regarding this proposal, with specific questions in regards to managing the operations and the need to potentially hire a Building Attendant to work the rentals. There was also a question regarding the maximum of 75 people allowed for the rental, and it was suggested that we contact the Village to verify the room capacity and set the maximum based on approximately 75% of the room capacity.

Commissioner Larem inquired about the timeline and when we could start hosting rentals again but wants to wait until the interior remodeling is completed. Administrator Ramsey indicated that we would hope to have the interior complete in a few months, and that we would attempt to have the building available by May or June. The proposal tonight, was only to create a new fee structure so that it can be listed in the development of our next brochure (Program Guide) and on our Website in the future.

A motion was made by Commissioner Carpenter to approve the New Fee Structure for Renting the Fieldhouse. Second, by Commissioner Smith. Voting "aye" were Commissioners Carpenter, Larem, Smith and Sudduth. Motion carried 4-0.

Discussion and approval of the 2024 Financial Statement Engagement with Seldon Fox, LTD.

Treasurer Schenone indicated that annually the District has a Financial Statement completed at the end of each fiscal year. This is not an audit as the District is not required to do an audit based upon the size of their Budget, however a Financial Statement is required and must be submitted to our bank, Cook County, and the State of Illinois.

A motion was made by Commissioner Sudduth to approve the Engagement with Seldon Fox, LTD to complete the 2024 Financial Statement. Second, by Commissioner Carpenter. Voting "aye" were Commissioners Carpenter, Larem, Smith, and Sudduth. Motion carried 4-0.

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Public Comment:

- **Laura Graham** – indicated why her husband Peter was not present to accept his Resolution. After he resigned, not one Commissioner commented at the meeting, and only two said anything to him after the meeting. Further, she indicated that due to the lack of respect and unprofessionalism by certain Board members; they need treat employees better. This recognition is not sincere.

Adjournment

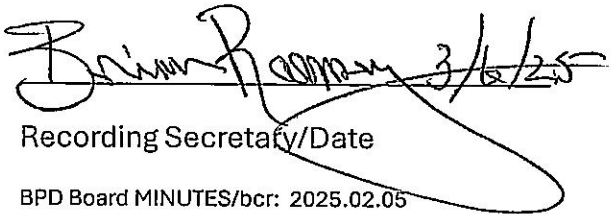
A motion was made by Commissioner Larem and seconded by Commissioner Smith to Adjourn the meeting at 7:37 pm. Roll Call Voting “aye” were Commissioners Carpenter, Larem, Smith, and Sudduth. Motion carried 4-0.



Board Secretary



President



Recording Secretary/Date