

## **MINUTES OF THE BERKELEY PARK DISTRICT**

### **REGULAR BOARD MEETING**

**WEDNESDAY, MARCH 5, 2025**

#### **Call to Order and Roll Call**

The meeting was called to order by President Larem at 7:34pm at the Lind Building.

Commissioners' Present: M Carpenter, T. Larem, P Smith, G. Sada

Commissioners Absent: R. Sudduth

Others Present: District Administrator, Brian Ramsey; Treasurer to the Board, Art Schenone; and Attorney, Megan Mack

#### **Approval of Agenda**

A motion was made by Commissioner Larem, second by Commissioner Carpenter, to approve the Meeting Agenda for March 5, 2025. Motion carried 4-0.

#### **Approval of Minutes**

A motion was made by Commissioner Sada and seconded by Commissioner Smith to approve the minutes of the Board Meeting of February 5, 2025, and the minutes of the Special Board Meeting on February 19, 2025, and as requested, to amend the time of Commissioner Sada's arrival to the meeting to 5:08pm. Motion carried 4-0.

#### **Treasurer's Report**

Treasurer Art Schenone presented the listing of receipts, payroll, and disbursements for the month of February 2025.

A motion was made by Commissioner Sada and seconded by Commissioner Carpenter ratify payroll in the amount of \$4,769.24 as presented. Voting "aye" were Commissioners Carpenter, Larem, Smith, and Sada. Motion carried 4-0.

A motion was made by Commissioner Carpenter and seconded by Commissioner Sada to ratify the disbursements of \$29,828.87 as presented. Voting "aye" were Commissioners Carpenter, Larem, Smith and Sada. Motion carried 4-0.

**MINUTES OF THE BERKELEY PARK DISTRICT**

**REGULAR BOARD MEETING**

**WEDNESDAY, MARCH 5, 2025**

**Page 2**

**Correspondence: No Report**

**Attorney's Report: No Report**

**Commissioner's Reports**

**Carpenter – Budget & Finance Report: No Report.**

**Sada – Programs:** Stated that we still don't have a new Program Coordinator, but hopefully soon.

**Smith – Playground Equipment & Building/Grounds Maintenance Report:** He indicated that Brian (District Administrator Ramsey) will be providing updated information tonight. No Report.

**Sada – Community Engagement Report:** Indicated that she and District Administrator Ramsey met with a member of the Community Garden, and that this information as well would be in Director Ramsey's Report.

**Staff Reports: District Administrator, B. Ramsey –** Referenced a written report was included in the Packet and in a sense of brevity as we have an extended Closed Session on the Agenda, he asked if there were any questions from the Board regarding the information in his written report.

Commissioner Carpenter commented on how well Administrator Ramsey was doing in providing reports, and that she appreciated the information.

**Old/Unfinished Business: None**

# MINUTES OF THE BERKELEY PARK DISTRICT

## REGULAR BOARD MEETING

WEDNESDAY, MARCH 5, 2025

Page 3

### **New Business:**

#### **Approval and adoption of Resolution 02-2025, Honoring Art Schenone for his Service to the Berkeley Park District.**

The purpose of Resolution 02-2025 was to recognize and honor a long-standing contractual service agent, Art Schenone, for his years of professional service to the Park District. The Resolution was read publicly, entered into the official record, and presented to Mr. Schenone with compliments from the President Larem.

A motion was made by Commissioner Smith to adopt Resolution 02-2025. Seconded by Commissioner Sada. Voting "aye" were Commissioners Carpenter, Larem, Smith and Sada. Motion carried 4-0.

#### **Adoption of the 2025 Fiscal Budget and Appropriations Ordinance #25-01.**

A motion was made by Commissioner Smith and seconded by Commissioner Sada. Voting "aye" were Commissioners Carpenter, Larem, Smith and Sada. Motion carried 4-0.

#### **Adoption of Ordinance #25-02, Authorization of Signatories to Financial Accounts held at the Republic band of Berkeley, Illinois.**

Administrator Ramsey pointed out that this item would be delayed while the Park District works on the transitional plan to use Accounting Services with Lauterbach and Amen and therefore requested that it simply be tabled to another meeting. President Larem motioned to table the action by the board as requested and seconded by Commissioner Carpenter. Voting "aye" were Commissioners Carpenter, Larem, Smith, and Sada. Motion carried 4-0.

### **Public Comment:**

**Laura Graham (Berkeley)** - Inquired about the hiring of the Program Coordinator? District Administrator Ramsey indicated that they Park District was waiting on a response to an employment offer. Additionally, she inquired if Chuck Szoke was still under contract. District Administrator Ramsey indicated that he had met his obligation to the Board.

**MINUTES OF THE BERKELEY PARK DISTRICT**

**REGULAR BOARD MEETING**

**WEDNESDAY, MARCH 5, 2025**

**Page 4**

**Executive Session @ 7:45pm Commissioner Larem motion to go into Closed Session for the purpose of the Board Conducting a Self-Evaluation Pursuant to Section 2 (c)(16) of the Illinois Open Meetings Act. Second, by Commissioner Smith. Voting "aye" were Commissioners Carpenter, Larem, Smith, and Sada. Motion carried 4-0.**

A motion was made by Commissioner Smith, and second by Commissioner Sada to Return from Executive Session @ 9:15pm. Voting "aye" were Commissioners Carpenter, Larem, Smith, and Sada. Motion carried 4-0.

**Adjournment**

A motion was made by Commissioner Larem and seconded by Commissioner Carpenter to Adjourn the meeting at 9:16pm. Roll Call Voting "aye" were Commissioners Carpenter, Larem, Smith, and Sada. Motion carried 4-0.



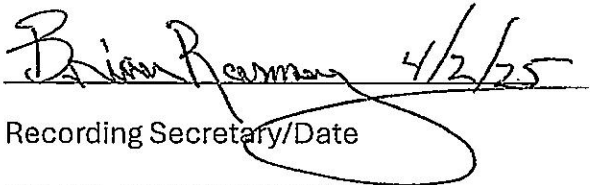
Handwritten signature of the Board Secretary, followed by the date 4/2/25.

Board Secretary/Date



Handwritten signature of the President, followed by a horizontal line.

President/Date



Handwritten signature of the Recording Secretary, followed by the date 4/2/25.

Recording Secretary/Date