

## **MINUTES OF THE BERKELEY PARK DISTRICT**

### **REGULAR BOARD MEETING**

**WEDNESDAY, MAY 7, 2025**

#### **Call to Order and Roll Call**

The meeting was called to order by President Larem at 7:30 pm at the Lind Building.

Commissioners' Present: T. Larem, P Smith, R. Sudduth, M Carpenter

Commissioners Absent: G Sada

Others Present: District Administrator, Brian Ramsey; and Attorney, Megan Mack; Program Coordinator, Sam Carlberg.

President Larem committed that she and fellow Commissioner Smith had taken the Oath of Office last night at the Village Board Meeting and therefore was not necessary to do again tonight. Attorney Mack acknowledge and agreed.

#### **Approval of Agenda**

A motion was made by Commissioner Sudduth, second by Commissioner Carpenter, to approve the Meeting Agenda for May 7, 2025. Roll Call Voting "aye" were Commissioners Smith, Sudduth, Carpenter, and Larem. Motion carried 4-0.

#### **Approval of Minutes**

A motion was made by Commissioner Smith, and seconded by Commissioner Carpenter, to approve the Minutes of the Park Board Meeting on March 5, 2025. Roll Call Voting "aye" were Commissioners Smith, Sudduth, Carpenter, and Larem. Motion carried 4-0.

A motion was made by Commissioner Smith, and seconded by Commissioner Carpenter, to approve the Minutes of the Park Board Meeting on April 2, 2025. Roll Call Voting "aye" were Commissioners Smith, Sudduth, Carpenter, and Larem. Motion carried 4-0.

#### **Treasurer's Report:**

Commissioner Carpenter provided a summary of the Financial Report from Lauterbach & Amen Accounting Services as related to the End of the First Quarter of the Fiscal Year.

A Motion was made by Commissioner Carpenter and seconded by Commissioner Larem to approve the Financial Summary as presented. Roll Call Voting "aye" were Commissioners Smith, Sudduth, Carpenter, and Larem. Motion carried 4-0.

## MINUTES OF THE BERKELEY PARK DISTRICT

### REGULAR BOARD MEETING

WEDNESDAY, MAY 7, 2025

Page 2

A Motion was made by Commissioner Carpenter and seconded by Commissioner Sudduth to approve payroll as presented in the Financial Report.. Roll Call Voting “aye” were Commissioners Smith, Sudduth, Carpenter, and Larem. Motion carried 4-0.

A Motion was made by Commissioner Carpenter and seconded by Commissioner Sudduth to authorize the Disbursement List as presented in the Financial Report. Roll Call Voting “aye” were Commissioners Smith, Sudduth, Carpenter, and Larem. Motion carried 4-0.

**Correspondence: No Report**

**Attorney’s Report: No Report**

**Commissioner’s Reports:**

Budget & Finance: Commissioner Carpenter – stated that she is happy with the new Financial Reports provided by Lauterbach & Amen. It is clear and provides transparency; it’s what I expected it to look like.

Playgrounds/Buildings/Grounds Maintenance: Commissioner Smith – I met with Administrator Ramsey regarding Parks, Grounds, and Facilities, and I know he will be providing a report on our meeting.

Grants & Personnel: Sudduth – Welcomed our new Program Coordinator, Sam Carlberg to

**Staff Reports: District Administrator, B. Ramsey** – Provided a detail report on the Egg Hunt held in Berkeley Park. It was highly successful with over 100+ participants. Special appreciation to Commissioner Sada & Commissioner Carpenter for attending and providing assistance at this event.

Provided an update on cancelled programs, and Up-coming Events.

Commented about a recent meeting with Chris Neilson with Midwest Field Solutions and that they will be overseeding some areas in the park in order to get some additional grass growth. Additionally, Administrator Ramsey requested three separate proposals from

## MINUTES OF THE BERKELEY PARK DISTRICT

### REGULAR BOARD MEETING

WEDNESDAY, MAY 7, 2025

Page 3

Midwest Field Solution:

1. The cost to layout and mark 2 soccer fields in Berkeley Park.
2. The cost to replace a small turf area with crush stone by the Parking Lot.
3. The cost to pave a designated area to locate the Dumpster & Port-a-Potties with a protective screen in Berkeley Park.

Additionally, Administrator Ramsey provided information regarding a proposal received from Design Perspectives to assist the Park District in their application process for the 2026 OSLAD Grant.

**Staff Reports: Program Coordinator, Sam Carlberg** – Sam shared with the Board that the Village was seeking an item that would represent the Park District to place in their new Time Capsule. Therefore, after the meeting, we would like all Board members to sign a Pickleball Paddle that will be given to the Village and placed in the Time Capsule.

**Old/Unfinished Business: None**

**New Business:**

**Review and consideration to approve a Contract with Legat Architects for the purpose of providing Professional Architectural Services as related to developing and managing a Bidding Procedure for Replacement Flooring in the Lind Park Fieldhouse.**

The Motion was made by Commissioner Sudduth and seconded by Commissioner Smith. Discussion. Roll Call Voting “aye” were Commissioners Smith, Sudduth, Carpenter, and Larem. Motion carried 4-0.

**Public Comment:**

Laura Graham, Berkeley, IL – committed about the Mother/Child Painting Party that she thought the fee was too high, and that Mexican Mother’s Day is on that Saturday. Not a good day to hold this event. Thanked the Board for considering a Soccer Field in the park. Also request that the park board should consider posting financial information on the park district website.

MINUTES OF THE BERKELEY PARK DISTRICT

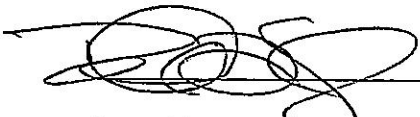
REGULAR BOARD MEETING


WEDNESDAY, MAY 7, 2025

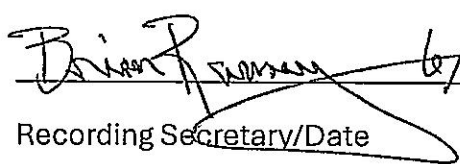
Page 4

Adjournment

A motion was made by Commissioner Larem and seconded by Commissioner Smith to Adjourn the meeting at 7:35pm. Roll Call Voting "aye" were Commissioners Smith, Sada, and Larem. Motion carried 4-0.

 6/4/25  
Board Secretary/Date

  
President/Date

 6/6/25  
Recording Secretary/Date