MINUTES OF THE BERKELEY PARK DISTRICT
REGULAR BOARD MEETING
WEDNESDAY, FEBRUARY 4, 2026

Call to Order and Roll Call

The meeting was called to order by Vice-President Smith at 6:30 pm at the Lind Park Fieldhouse.

Commissioners' Present: M Carpenter, D Sada & P Smith.

Commissioners' Absent: T Larem, & R Sudduth

Others Present: District Administrator, Brian Ramsey; Program Coordinator, Sam Carlberg; and Attorney, Megan Mack.

Approval of Agenda

A motion was made by Commissioner Sada and second by Commissioner Carpenter, to approve the Meeting Agenda for February 4, 2026. Voting "aye" were Commissioners Carpenter, Sada, & Smith. Motion carried 3-0.

Approval of Minutes

A motion was made by Commissioner Sada, and second by Commissioner Smith to approve the Minutes of the Park Board Meeting of January 7, 2026. Voting "aye" were Commissioners Carpenter, Sada, & Smith. Motion carried 3-0.

Treasurer's Report:

Commissioner Carpenter gave a brief Financial Report as provided by Lauterbach & Amen Accounting Services indicating the reconciled cash balance of $419.149.24 between the Checking and Money Market Accounts.

A Motion was made by Commissioner Carpenter and second by Commissioner Smith to approve Payroll in the amount of $6,009.49. Roll Call Voting "aye" were Commissioners Carpenter, Sada, and Smith. Motion carried 3-0.

A Motion was made by Commissioner Carpenter and second by Commissioner Sada to approve the monthly disbursements in the amount of $11,912.52. Roll Call Voting "aye" were Commissioners Carpenter, Sada, and Smith. Motion carried 3-0.

Correspondence: Administrator Ramsey shared that the District received an invitation to the Community Round Table hosted by the Berkeley Public Library on Saturday, March 14, 2026, and that he planned to attend on behalf of the Park District.

Attorney's Report: Megan Mack – No Report.

Commissioner's Reports:

Commissioner Carpenter – Budget/Finance: Provided a brief YTD Financial Summary as provided by Lauterbach & Amen which indicates that the District has spent 153% of its annual budget in FY 2025. Additionally she highlighted the activities and educational sessions she attended at the IAPD/IPRA Conference:

- It's Not the Size of Your Park District, but How You Use It.
- Career Development
- Time Management
- OSLAD Grant Outlook
- IAPD Annual Business Meeting
- Awards Luncheon
- Exhibit Hall
- Commissioner's Reception

She concluded by encouraging other Commissioner to attend the Conference next year.

Commissioner Sada – Programming: Indicated that she met with Administrator Ramsey, and Program Coordinator Carlberg a couple of weeks ago (1/16/26) and reviewed possible programs for Spring & Summer. She shared an idea that Administrator Ramsey presented at the meeting about hosting a new event in the park called "Siptember Fest," but it's only in the planning phase if the Board is interested.

Commissioner Smith – Building & Grounds: Stated that the Ice Rink was installed and that a resident will be donating 2 Hockey Nets for the Rink. Also, he and Public Works Director, Joe Wagner & Administrator Ramsey discussed a possible sidewalk connection to the park at Coolidge & Electric.

Commissioner Sada – Community Engagement: A resident reached out to her about creating a Walking group in the Park. Additionally, she very much liked the recent Facebook Ad showing the Prairie Path in the Summer. Plus she has been speaking with a NFP group that will be celebrating its 10th year Anniversary and maybe interested in collaborating activities with the park district.

Staff Reports:

District Administrator, B. Ramsey – Highlighted items in his written report as provided in advance to the Park Board.

- Room Rental Update at Lind Park Fieldhouse – currently have generated $2,900 since the first of the year.
- Lind Park Fieldhouse new signage has been delivered but won't be able to install it until spring and the ground thaws out.
- Attended the IAPD/IPRA Conference on January 29-31@ the downtown Hyatt Regency.
- Reported that the Park District once again was rejected for an OSLAD Grant by IDNR. Only 67 out of 199 Grant Applications were awarded in 2026. 20 of those Grant recipients were classified as "Distressed Communities" including 3 in Cook County that seem very comparable to Berkeley, and that if may be beneficial to see if the District meets with that qualification in the future.

Program Coordinator, S. Carlberg – Highlighted items in his written report as provided to the Park Board in advance.

- Update on programs and registration numbers.
- Attended the IAPD/IPRA Conference at the Hyatt Regency Chicago, January 29-31 and attended several Educational Sessions, the Exhibit Hall, and the Awards Luncheon.
- Provided detail dates & timeline as related to developing the Spring Brochure.
- Shared that the new Volleyball program at MacArthur School started this week with 5 kids in the first class and 13 kids in the second class. Administrator Ramsey thanked both Commissioner Carpenter and Commissioner Sada for their involvement in helping us get this program up and running.

OLD BUSINESS: None.

NEW BUSINESS:

A. Review and discussion of the Proposed 2026 FY Budget and Appropriations Ordinance # 2026-01.

Representatives from Lauterbach & Amen Accounting Service were in attendance and available to answer questions as presented by the Park Board. Administrator Ramsey commented that this is probably more detailed budget information then the Park Board has been accustomed to from previous years but therefore it may be more accurate as related to the annual expenditure. It also indicates an increase in revenue over previous years as related to Program revenue and building rentals. Commissioner Smith inquired about the format of the Ordinance. Both Lauterbach Amen representatives and Administrator Ramsey indicated that even though the format is a bit different it still meets the criteria for the drafting the Ordinance.

Motion by Commissioner Smith and seconded by Commissioner Sada to place the 2026 Proposed Budget & Appropriations Ordinance #2026-01 on Public Display and to schedule a Public Hearing for March 11, 2026. Roll Call Voting "aye" were Commissioners Carpenter, Sada, and Smith. Motion carried 3-0.

B. Review and approval of a Proposed Ordinance #2026-02 Regarding Meeting Attendance.

No Discussion. Motion by Commissioner Smith and seconded by Commissioner Sada to table this item until the next Board Meeting. Roll Call Voting "aye" were Commissioners Carpenter, Sada, and Smith. Motion carried 3-0.

Public Comments:

- Laura Garcia Graham, 5700 Maple, Berkeley, IL - inquired if the Ordinance would be posted to the District's website. The Board responded affirmatively, yes. Additionally, she inquired if she could get an update on the Soccer Field at the next meeting.

EXECUTIVE SESSION: None

Adjournment

A motion was made by Commissioner Smith at 7:11pm and seconded by Commissioner Sada to Adjourn the meeting. Voting "aye" were Commissioners Carpenter, Sada, and Smith. Motion carried 3-0.

4/1/26
Board Secretary/Date

4/1/26
President/Date

4/1/26
Recording Secretary/Date