MINUTES OF THE BERKELEY PARK DISTRICT
REGULAR BOARD MEETING
WEDNESDAY, MARCH 11, 2026

Call to Order and Roll Call

The meeting was called to order by President Larem Smith at 6:45 pm at the Lind Park Fieldhouse.

Commissioners' Present: M Carpenter, P Smith & T Larem.

Commissioners' Absent: D. Sada & R Sudduth

Others Present: District Administrator, Brian Ramsey; Program Coordinator, Sam Carlberg; and Attorney, Megan Mack.

Approval of Agenda

A motion was made by Commissioner Carpenter and second by Commissioner Smith, to approve the Meeting Agenda for March 11, 2026. Voting "aye" were Commissioners Carpenter, Smith, & Larem. Motion carried 3-0.

Approval of Minutes

A motion was made by Commissioner Smith, and second by Commissioner Carpenter to approve the Minutes of the Park Board Meeting of February 4, 2026. Voting "aye" were Commissioners Carpenter, Smith, & Larem. Motion carried 3-0.

Treasurer's Report:

Commissioner Carpenter gave a brief Financial Report as provided by Lauterbach & Amen Accounting Services indicating the reconciled cash balance of $477,812.40 collectively between the Checking and Money Market Accounts.

A Motion was made by Commissioner Carpenter and second by Commissioner Smith to approve Payroll in the amount of $9,742.33. Roll Call Voting "aye" were Commissioners Carpenter, Smith, and Larem. Motion carried 3-0.

A Motion was made by Commissioner Carpenter and second by Commissioner Smith to approve the monthly disbursements in the amount of $11,826.10. Roll Call Voting "aye" were Commissioners Carpenter, Smith, and Larem. Motion carried 3-0.

Correspondence: No Report

Attorney's Report: Megan Mack – No Report.

Commissioner's Reports:

Commissioner Smith – Building & Grounds: Commented that he had spoken with the Village's Public Works Director, Joe Wagner about assisting the District in removal of the ground debris in the park next to the Soccer Field.

Commissioner Carpenter – Budget/Finance: Provided a brief YTD Financial Summary as provided by Lauterbach & Amen which indicates that the District's revenues for the month totaled $84,207.32. Expenditures totaled $54,080.44d, and the District has spent 8.74% of their budgeted expenses for FY 2026.

Staff Reports:

District Administrator, B. Ramsey – Highlighted items in a written report provided in advance to the Park Board.

- Comments regarding a discussion with Joe Romano of Romano Landscaping and a request to complete some Winter Clean-up surrounding the Lind Park Fieldhouse and Park. Also, requested several cost proposals for additional projects, including:
  1) Installing the new Park sign.
  2) Adding new Mulch to the Landscape Beds at Lind Park.
  3) Adding Certified Playground Mulch for the Playgrounds at Lind Park & Berkeley Park.
- Provided an update and schedule of the Reserved Room Rentals at the Lind Park Fieldhouse for March & April.
- Administrator Ramsey also commented that he had spoken with Joe Wagner and that the Village won't be able to assist with the removal of the debris by the soccer field until the ground dries out in the spring.
- Administrator Ramsey indicated that he will be attending the Community Roundtable meeting at the Berkeley Public Library on Saturday, March 14th.

- Reminded the Board that next Tuesday, March 17th that the office will be closed and no programs are scheduled as the Lind Park Building will serve as an Election Polling Election Location.
- Commissioner Larem & Commissioner Carpenter both commented that they would like to see some additional landscaping near the entrance of the Lind Park Building. Administrator Ramsey indicated that he would contact Romano Landscaping for another proposal and a possible design plan.

Program Coordinator, S. Carlberg – Highlighted items in a written report as provided to the Park Board in advance.

Updates on Winter programs:

- Senior Bingo
- Valentine's Day Dance
- Loteria
- Chicago Elite Volleyball at MacArthur School
- Pints & Puzzle Special Event
- Egg Hunt
- Spring Brochure will be mailed by the end of the week and new programs posted to the Website.

Sam specifically pointed out that all the Special Events since the first of the year have generated $632.82 in revenue and the Youth Volleyball Program alone has generated $1,020.00 on its own. This program has done very well, and we plan on running the program again next year.

Additionally, Sam is looking for Volunteers to assist with the Egg Hunt on Saturday, March 28th.

Commissioner Carpenter thanked Sam for his efforts in running many of these programs.

Commissioner Larem inquired if we can continue to use the gym at MacArthur School and continue to offer Volleyball. Coordinator Carlberg indicated that he would contact the school and check on the availability of the gym.

OLD BUSINESS:

A. Review and approval of a Proposed Ordinance #2026-02 Regarding Meeting Attendance.

No Discussion. Motion by President Larem to table this item until the next Board Meeting when all Commissioners could be present.

NEW BUSINESS:

A. Consideration and approval of a Pickleball Rebounder by Drill Pickle of Northbrook, IL.

A motion was made by Commissioner Smith, and second by Commissioner Larem to approve the purchase of a Pickleball Rebounder from Drill Pickle of Northbrook at a cost not to exceed $1,200.00. Voting "aye" were Commissioners Carpenter, Smith, & Larem. Motion carried 3-0.

B. Consideration and approval of a Grounds Maintenance & Mowing Services Agreement with Romano Landscaping, LLC.

Discussion: Commissioner Carpenter inquired about what is included in the Agreement as the scope of work. Further indicated that she wasn't satisfied by Romano's services last year. Administrator Ramsey indicated that they could address Commissioner Carpenter's concerns with Joe Romano, but still recommended Romano based upon their previous service and annual price as the lowest proposal presented.

A motion was made by Commissioner Smith, and second by Commissioner Larem to approve and execute a Grounds Maintenance and Mowing Services Agreement with Romano Landscape, LLC not to exceed $18,540.00 annually. Voting "aye" were Commissioners Smith, & Larem. Voting "abstain" Commissioner Carpenter. Motion carried 2-0-1. Attorney Mack stated that an abstention is counted with the majority vote.

C. Adoption of the 2026 FY Budget and Appropriations Ordinance # 2026-01.

A motion was made by Commissioner Smith, and second by Commissioner Carpenter to adopt A motion was made by Commissioner Smith, and second by Commissioner Larem to approve the purchase of a Pickleball Rebounder from Drill Pickle of Northbrook at a cost not to exceed $1,200.00. Voting "aye" were Commissioners Carpenter, Smith, & Larem. Motion carried 3-0.he 2026 Fiscal Year Budget and Appropriations Ordinance

#2026-01. Voting "aye" were Commissioners Carpenter, Smith, & Larem. Motion carried 3-0.

Public Comments:

- Laura Garcia Graham, 5700 Maple, Berkeley, IL - stated that she apricated the update on the Soccer Field. Also thanked Sam for the great job he is doing and indicated that she may be available to Volunteer at the Egg Hunt.

EXECUTIVE SESSION: None

Adjournment

A motion was made by Commissioner Larem at 7:14pm and seconded by Commissioner Smith to Adjourn the meeting. Voting "aye" were Commissioners Carpenter, Smith, and Larem. Motion carried 3-0.

4/1/26
Board Secretary/Date

4/1/26
President/Date

4/1/26
Recording Secretary/Date